



# Interdepartmental Coordinating Committee for Women

**January 15, 2002**

Meeting called to order by chair, Jean Branscum.

Attended by: Beth Strandberg and Kelly DaSilva, Administration; Lesa Evers, Agriculture; Vicki Sachiller-Long, Corrections; Angela McDannel, Environmental Qualities; Tina Marie Wilson, FWP; Molly Holz, Historical Society; Diane West, Labor & Industry; Lenore Adams, Legislative Branch; Linda Huseby, Livestock; Donna Wrubel, Military Affairs; Jennifer Hensley, NRC; Marla Larson, PSC; Marsha Davis, Public Instruction; Beth Campbell and Pam Spore, Revenue; Darlene Raundal, State Auditor; Jacqui Garcia, State Fund; and Pam Langve-Davis, Transportation.

## **Mission Statement**

Create positive change for all state employees by promoting the full participation of women in state government.

**Approve Minutes-** Motion to approve minutes of November 20, 2001, made by Jennifer Hensley, second by Pam Spore.

There were no minutes for December meeting due to "Colors" training.

**Treasurer report – Beth Campbell** draft account ending balance as of 12/31/01 is \$1,054.12. Ending saving account balance as of 12/31/01 is \$2,140.01.

Motion to approve the treasurer's report made by Spore, second by Donna Wrubel. Motion to accept treasurer's report made by Spore, second by Hensley.

**EIAC update-** defined contribution. Starting in April there will be workshops to inform employees about retirement options. If you have not received a packet call on contact them at <http://www.state.mt.us/doa/perb/perb.htm> or call 877-275-7372.

**Colors Training** – Trainers volunteered their time and a thank you gift should be given in appreciation. Move to approve by Hensley, second by Beth Strandberg.

**Future Speakers-** Any ideas on future speakers that may be of interest to you please pass on to Jean Branscum. Time allotted for speakers would be 15 minutes of presentation and 5 minutes for questions. Thoughts passed around were: financial planning, Street Smarts training, career enhancement, security and agency overviews.

**Tee-Shirt Project-** Diane West has been approached by the September 11<sup>th</sup> Victims fundraisers to see if ICCW representatives could be agency contacts for tee-shirt purchases. Motion to be agency contacts made by Spore, second by Hensley.

## **Subcommittee reports-**

**Leadership-** no report, due to lack of quorum. Noted that Leadership meetings have now changed to the first Fridays of every month from 11-noon, 4<sup>th</sup> Floor –DLI. Reminder that mid-year subcommittee reports are due in March.

**Recognition** is working together to compile an update listing of state agency boards, whose members are appointed. Lenora Adams will be sending out draft Excellence in Leadership documents and is looking into sponsorship of award.

**Communications-** Jacqui Garcia reported that she did receive plenty for the Christmas families and thanked Jenifer Hensley and DNRC for their help.

**Education-** The final succession survey comments to be in the next week. Please send out a reminder to respond to the survey. The subcommittee will be meeting to compile the results.

**Measures-** Members met with Linda Davis to compile EEO information on women in the workforce. Committee also looking into reprinting of "Sexual Harassment" booklet.

Meeting adjourned to form subcommittee meetings.